# ww.johnpipe.co.uk

# Job Description: Production Packer & Case-Maker

Reports to: Production Director, Jon Felton

Hours of work: Monday – Friday 8am – 4.30pm with ½ hour lunch



**PACKING & FREIGHT** 

# **Duties:**

- o Support the Production Manager in meeting our customers expectations.
- o Packing of customers items in a variety of modes, including sealing in foil, shrink wrapping, palletising & packing into boxes.
- Manufacture packaging to securely transport items to any area of the world, which includes the use of wood cutting machinery and powered tools.
- Receiving in and loading out goods and materials, including the use of mechanical handling devices.
- o General housekeeping duties and repairs of the buildings and equipment, used by the business.
- o Deliver and collect goods and materials, using company vehicles.
- o Any other reasonable duty that will edify and support the business.
- o On occasions, it will be necessary to carry out any of these duties on our customer's own premises.

# **Skills & Experience**

### o Essential

- Punctual
- Physically fit
- Strong work ethic
- Team worker
- Quality minded
- Safety conscious
- Attention to detail
- Flexible
- Adaptable
- Receptive to reasonable overtime requests
- UK passport holder
- Full UK Driving Licence with a <u>minimum</u> of Category B (vehicles <3500kg) entitlement</li>
- English language to a good workplace standard

## o Desirable

- Currently employed or able to prove a very recent & reliable work history
- Experience of commercial packing
- Experience of warehouse environment
- Experience of sawshop environment
- Counterbalance forklift qualification

Dorset

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### Hampshire

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